

ANNUAL GENERAL MEETING

Minutes of the Australasian Concrete Repair Association Limited Annual General Meeting
held on Thursday 10 October 2020 at via zoom
at 5.00 – 5.30pm

1. PRESENT

1.1

H Khan	Fosroc
H Van den Heuvel	Andersal
G Zambesi	GHD
P Johnsson	ACOR Consultants
P Dukino	Dukes
A Bird	Preservations Technologies
R Garcez	Preservations Technologies
B Atkinson	Dukes
C McConnachie	Max Build
H Welman	Ardex
D Lambert	Buildcorp
K Smith	Freyssinet
M Rutherford	Conspectus
B Kaye	Duoguard Australia
M Karlaftis	Eptec
A Rohammi	CPR
R Singh	Individual member
N Critchley	MCM

IN ATTENDANCE

Nicole Raymond ACRA

Apologies

G Dowling from SIKA
D Johnston from Akzo Nobel
L Messer from Transport NSW

2. MINUTES

The Minutes of the last Annual General Meeting held on 10 October 2019 were presented and accepted. (Moved by H van den Heuvel and Seconded by A Bird)

3. FINANCIAL REPORT FOR 2019/2020

Mike reported on behalf of G Dowling – ACRA Treasurer, presented the Financial Reports for the year ended 30 June 2020. *Accounts 19/20 audited by KS Black & Co under the Corporations Act Net result for the company was a surplus of \$40,621 (2019: surplus \$53,933)*
Synopsis of Accounts: Income - members' dues (\$120k), seminars/courses (\$63k) out goings - secretarial services (not stated, commercial in confidence).
Directors are confident that the company is on a good financial footing to continue its goals of promoting and servicing the concrete remedial Industry in Australasia
No dividends were paid in line with the constitution which bans the payment of such the audit report reads there's not expected to be any adverse material or event to significantly change the companies profitability and operations into the future, although during current state lockdown in most states and in New Zealand, holding F2F seminars, Trade shows, courses and networking events have not happened. The ACRA Awards which usually happen in October has now been postponed to February 2020 which we hope this will be a better time for all to travel interstate.

Accounts 2019/2020 audited by KS Black & Co under S 307 of the Corporations Act and was handed out to all in attendance and is available on request at info@acrassoc.com.au (*Moved by D Lambert and Seconded by G Zambesi*)

4.0 PRESIDENT'S REPORT

This year has held a lot of surprises in Australasia and internationally – hideous bushfires, cyclones, increased indicators of environmental disasters... then Coronavirus and the massive, hard-to-grasp impact it has had on working lives, economies and families.

Despite this, ACRA has increased and continued to strengthen with lots of activities happening at Board and Committee level.

Review of achievements:

Continuing on from the tasks started under Hamid Khan's presidency, we have:

- Increased Corporate membership by a further 15% to 89. (Note: only 1 in 3 of Member applications are accepted due to either lack of information or inadequate experience)
- Run the 1 day concrete repair course 8 times with 144 registrants – a suspension of F2F courses during the main part of COVID-19 pandemic nationally, saw none between Feb (QLD) and July (NSW).
- Webinars have been favourable for sharing information, with 8 run for a total of 725 registrants. Standout was the "Quality Inspections for remediation of concrete structures".
- Seminars saw 11 events with 533 registrants. Standout attendance was for the Strata Q&A panel discussion.
- The QLD trade show had 85 registrants.
- Expanded Membership categories to now include:
 - Concrete Repair,
 - Remedial Building,
 - Remedial Waterproofing,
 - [Strengthening](#),
 - [Coatings](#),
 - [Cathodic Protection](#)
- Life Memberships conferred on Tony Watson of RM Watson and John O'Connell of Preservation Technologies.

Current activities

Current activities include:

- Re-organising the 1 day concrete repair course to suit webinar mode
- Writing a 1 day remedial waterproofing course – being drafted by Bill Straw
- Publishing the updated SMM document including electrochemical
- Exploring ACRA becoming an accredited association
- Receiving final nominations for the ACRA Awards

Plans for next year

We are planning the following tasks:

- Continue relationship-building with SCA, CIA, OCN and explore industry associations, such as the Facility Management Association and others
- Continue to run short webinars,
- Trial the 1 day remedial waterproofing course
- Trial the web-format of the 1 day concrete repair course
- Continue liaison with NSW Building Commissioner and appropriate accreditation bodies
- Run the 2020 Awards – face to face – planned for February 2021
- Increase support of state Sub branch committees – note: Individual members are able to be involved on these committees.

Thanks

Fellow Board and Committee members for putting their time into ACRA.

Notable contributions and input from:

- Caroline McConnachie with opening up dialogue with OCN (Owners Corporation Network), the good folk from iCIRT and also the NSW Building Commissioner's representatives.
- Mike Rutherford in herding the subcommittee to get the new SMM together ready for final proofing. And for your almost exhausted patience waiting for me. And for chairing the QLD sub committee to boot.
- The longer serving Board members and "older hands" – Henk, Peter, Harvey and Hamid continue to actively support and suggest way of doing (or not) things.
- The state Sub committees have continued building actively in VIC and QLD, and WA and NZ are also developing more. Thanks to you all.

And lastly a big thanks to Nicole Raymond for her ongoing enthusiasm, cheekiness, ability to get sucked into a joke, and readiness to help continue ACRA’s growth. This has included during the pandemic, while ACRA’s revenue has slowed, not claiming for overtime yet remaining available for emails or calls at all sorts of hours.

5. NOMINATIONS FOR BOARD MEMBERS

The President advised that nominations to the Board from Corporate Members have been received from:

Una Mckenna	Consultant
Peter Johnsson	Consultant
Johnny Au	Consultant
Mike Rutherford	Consultant
Caroline McConnachie	Contractor
Pedram Mojarrad	Contractor
Dominic Lambert	Contractor
Henk van den Heuvel	Contractor
Nick Critchley	Contractor
Ramiro Garcez	Contractor
Harvey Wellman	Supplier
Brian Kaye	Supplier
Hamid Khan	Supplier
Grant Dowling	Supplier

No Asset Service nominations were received.

If you haven’t voted yet, you have **about 2 mins** to get your Survey Monkey done – don’t forget to include your name and company!

As **section 18.3** of the ACRA Articles of Association states:

The size of the Board shall be as decided by the Board prior to the AGM and be based on the number of potential applicants for the positions, what may be deemed a reasonable ‘working board size’ and potential experiences needed for the positions. Ideally the board may be between 8 to 12 members, following the no-more-than-40% interest group rule below.

The proportion of Board Members from the three interest groups: suppliers of concrete repair materials, concrete repair contractors and other organisations (considered as one group) shall not exceed 40% from any one interest group providing, of course, that there are sufficient candidates available from each group to permit this.

Kieran Smith (Contractor) and I (*Grahame Vile*) (Consultant) being the current Vice President and President automatically form part of the Board.

The number of Supplier representatives nominated matches the number of available seats. However, because of the “40% rule” in 18.3 a ballot will take place to fill the 3 Contractor seats and 3 Consultant seats available on the Board.

The nominees are:

Caroline McConnachie	Contractor
Henk van den Heuvel	Contractor
Pedram Mojarrad	Contractor
Nick Critchley	Contractor
Ramiro Garcez	Contractor
Dominic Lambert	Contractor
Una Mckenna	Consultant
Peter Johnsson	Consultant
Johnny Au	Consultant
Mike Rutherford	Consultant

Voting is now closed.

6. ELECTION OF OFFICE BEARERS

There being no objections to these nominations I confirm the appointment of representatives of Corporate Members to the Board of Directors of the Associations as follows:

Grahame Vile	Consultant
Peter Johnsson	Consultant
Johnny Au	Consultant
Mike Rutherford	Consultant
Kieran Smith	Contractor
Caroline McConnachie	Contractor
Henk van den Heuvel	Contractor
Nick Critchley	Contractor
Harvey Wellman	Supplier
Brian Kaye	Supplier
Hamid Khan	Supplier
Grant Dowling	Supplier

I confirm that **Kieran Smith** is to continue as **ACRA VP**, and I will continue as **President until the next AGM in 2021**.

The positions of Treasurer and Secretary will be decided at the next Board Meeting

7. GENERAL BUSINESS

Being no further business, the President called the meeting to a close at 5.40pm

SIGNED AS A TRUE AND CORRECT RECORD

A handwritten signature in blue ink that reads "Grahame Vile". The signature is written in a cursive style with a large initial 'G'.

Meeting Chairman – Grahame Vile

12 October 2020
DATE