

ANNUAL GENERAL MEETING

Minutes of the Australasian Concrete Repair Association Limited Annual General Meeting held on Thursday 14 October 2022 at via zoom at 5.00 – 5.46pm

1. PRESENT

1.1

G Vile	BAAM Consulting – ACRA President
K Smith	Freyssinet – ACRA Vice President
M Rutherford	Conspectus
G Dowling	SIKA Australia
A Bell	GHD
P Johnsson	ACOR Consulting
H van den Hueval	Andersal
J Au	GHD
R Young	Raw Worx
S Coady	RM Watson
H Khan	Fosroc
G Zambesi	GHD
B Kaye	Duoguard
T Wenzel	SRG Global
C Mcconacchie	Max Build
R Garcez	Preservations Technology

IN ATTENDANCE

Nicole Raymond ACRA

Apologies

D Johnston from Akzo Nobel
N Critchley from Marine and Civil Maintenance
H Welman from Ardex Australia

2. MINUTES

The Minutes of the last Annual General Meeting held on 08 October 2020 via zoom were presented and accepted. (Moved by G Vile and Seconded by G Dowling)

3. FINANCIAL REPORT FOR 2019/20209

G Dowling – ACRA Treasurer, presented the Financial Reports for the year ended 30 June 2021.

“Accounts 2020/2021 audited by KS Black & Co under the Corporations Act

Net result for the company was a surplus of \$16,575 (2020: surplus \$40,621)

Revenue for 2021 \$123,254 (and 2020 \$183,355), other income for 2021 \$43,294 which was mainly from the ACRA Awards and Remedial Waterproofing course.

Synopsis of Accounts: Income - members' dues (\$120k), seminars/courses (\$55k) out goings - secretarial services (not stated, commercial in confidence).

Directors are confident that the company is on a good financial footing to continue its goals of promoting and servicing the concrete remedial Industry in Australasia

No dividends were paid in line with the constitution which bans the payment of such the audit report reads there's not expected to be any adverse material or event to significantly change the companies profitability and operations into the future, although during current state lockdown in most states and in New Zealand, holding F2F seminars, Trade shows, courses and networking events have not happened. The ACRA Awards which usually happen in October has now been postponed to March 2021. As no interstate travel was allowed attendance was still down but we still had a full room in Sydney and 45 registered for QLD.

Because of the memberships continued support, you have kept ACRA in good footing financially.

Thank you”

(Moved by G Vile and Seconded by P Johnsson)

4.0 PRESIDENT'S REPORT

Last year I reported hideous bushfires, floods, cyclones, increased indicators of environmental disasters... then Coronavirus and the massive, hard-to-grasp impact it has had on working lives, economies and families. 2020-2021 had most of the eastern states held captive by covid 19 and Melbourne is still in lockdown we do wish you to know that the Board and your fellow Members of ACRA do sympathize with the situation you've been in for over 300 days in total. But we are seeing the light at the end of the tunnel as we get used to working in a new type of environment of check in and tests and looking out for our industry peers while on the job site and office both safety, now health and mentally.

Despite this, ACRA has increased and continued to strengthen with lots of activities happening at Board and Committee level.

We adapted just like most others have by placing most face to face events online, we streamed the awards into QLD live. Keep your eye out for the next awards which will be in QLD.

The updated Standard Method of Measurement was finalised. The NSW Sub Branch committee has been working on a 2hr online remedial waterproofing course which will be run through TAFE and we hope to have finalised soon.

We've also been involved in the Design building practitioners act being applied by way of feedback from our members and have been lobbying along with other associations and groups in having clarification on the some of the remedial players who haven't been identified and recognised. As it stands there wont be another category added to the registration process for NSW which is a bit of a disappointment. Changes will probably come through so watch this space. The board will continue to work with the OBC and push our members interests. Nationally-We are in the end part of our remedial waterproofing 2hr course which will be located on the Construct NSW portal but it available and applicable Nationally.

We do have a new presenter for the Concrete repair and protection course for Melbourne being Ian Godson, this way we don't have to wait for boarder to open up and we are looking at the best way to even run this online. We did a member survey asking how they would like this done, portioned off over a few hours each day or smash it out in one day and the majority said to do it in one day, so we will look at tailoring this so questions are asked throughout the day which will hopefully keep everyone awake.

Kieran Smith from Freyssinet is the incoming president and I look forward to handing ACRA over him shortly. I'd also like thank the members of the board that ive worked with over the last two years and that includes the committees, because without you we wouldn't get things done. Our committee and board members are volunteers and give up a big chunk of their time for the members and to increase the standards of the industry. I thank Brian Kaye and Nick Critchley they have had to step down due to increased business activities, thank you for your input over the years, we appreciate your time and commitment.

Other contributions from Caroline Mcconnachie she has maintained open dialogue with the OCN, and Icirt, SCA and Construct NSW – the building commissioner.

Mike Rutherford thanks for pushing the QLD committee along and for completing the Standard Method of Measurement.

Longer serving board members such as Henk, Peter, Hamid and Grant and Harvey continue to give technical support to the members and the industry.

State Sub Branch Committees in QLD, VIC and WA continue to build their membership through learning webinars and we are always looking for proactive volunteers in all states. Give us a call if you wish to join one of the state committees.

A big thanks to Nicole for her ongoing enthusiasm, her ease of taking all and any questions from the board and members, and continued guidance to the board and industry, and for putting your shoulder to the grind stone as you believe in us as much as we believe in ourselves and the purpose of the organisation. Even during the pandemic's, Nicole did put in extra time and never charged ACRA any overtime which shows the level of dedication she has for this industry and Association. Thanks for keeping with us and helping us grow.

5. NOMINATIONS FOR BOARD MEMBERS

The President advised that nominations to the Board from Corporate Members have been received from:

Peter Johnsson – ACOR	Consultant
John Riad - Landlay	Consultant
Johnny Au - GHD	Consultant

Una McKenna – Triaxial Consulting	Consultant
Mike Rutherford - Conspectus	Consultant
Henk van den Heuvel - Andersal	Contractor
Daniel Caruana – Danrae Group	Contractor
Chris Stefanovski – Hitech Remedial	Contractor
Tom Wenzel – SRG Global	Contractor
Caroline McConnachie- Max Build	Contractor
Harvey Wellman – Ardex Australia	Supplier
Grant Dowling – SIKA Australia	Supplier
Hamid Khan - Fosroc	Supplier

No Asset Service nominations were received.

If you haven't voted yet, you have **about 2 mins** to get your Survey Monkey done – don't forget to include your name and company!

As **section 18.3** of the ACRA Articles of Association states:

The size of the Board shall be as decided by the Board prior to the AGM and be based on the number of potential applicants for the positions, what may be deemed a reasonable 'working board size' and potential experiences needed for the positions. Ideally the board may be between 8 to 12 members, following the no-more-than-40% interest group rule below.

The proportion of Board Members from the three interest groups: suppliers of concrete repair materials, concrete repair contractors and other organisations (considered as one group) shall not exceed 40% from any one interest group providing, of course, that there are sufficient candidates available from each group to permit this.

Kieran Smith (Contractor) and I (*Grahame Vile*) (Consultant) being the current Vice President and President automatically form part of the Board.

The number of Supplier representatives nominated matches the number of available seats. However, because of the "40% rule" in 18.3 a ballot will take place to fill the 3 Contractor seats and 3 Consultant seats available on the Board. The nominees are:

Peter Johnsson – ACOR	Consultant
John Riad - Landlay	Consultant
Johnny Au - GHD	Consultant
Una McKenna – Triaxial Consulting	Consultant
Mike Rutherford - Conspectus	Consultant
Henk van den Heuvel - Andersal	Contractor
Daniel Caruana – Danrae Group	Contractor
Chris Stefanovski – Hitech Remedial	Contractor
Tom Wenzel – SRG Global	Contractor
Caroline McConnachie- Max Build	Contractor

Voting is now closed.

6. **ELECTION OF OFFICE BEARERS**

There being no objections to these nominations I confirm the appointment of representatives of Corporate Members to the Board of Directors of the Associations as follows:

Grahame Vile - BAAM Consulting	Consultant
Peter Johnsson – ACOR Consultants	Consultant
Johnny Au – GHD	Consultant
Mike Rutherford – Conspectus	Consultant
Kieran Smith - Freyssinet	Contractor
Carolyn Mcconnachie – Max Build	Contractor
Henk van den Heuval – Andersal	Contractor
Tom Wenzel – SRG Global	Contractor
Harvey Wellman - Ardex Australia	Supplier
Hamid Khan - Fosroc	Supplier
Grant Dowling - SIKA Australia	Supplier

I confirm that **Kieran Smith from Freyssinet** is to continue from the end of this meeting at the President until the AGM of 2023.

The positions of Treasurer and Secretary will be decided at the next Board Meeting

7. GENERAL BUSINESS

President to call for any other business:

There being no other General Business raised, the President closes the meeting:
Thank you all for your votes, attendance and ongoing support of ACRA.

The zoom meeting concluded at 5.46pm



Meeting Chairman – Grahame Vile

15 October 2021
DATE